**Application Guidelines**

1. Applications should be submitted online at [**Application portal for Visitation Programs - WARI**](http://49.50.81.218/Program_Details.aspx?ProgramFor=11) **(Student internships / Scientist Fellowships as applicable).**

**Step 1** Sign up through the Online Application Portal for Visitation Programs-WARI Program.

**Step 2** Verify your account using the link sent to your registered email id. Please check your spam/junk folders in case the mails are not received in your inbox.

**Step 3** Login to the Online Portal with the registered Email ID. Please remember your user ID and password for future references.

**Step 4** Click "Apply for – Start Application”

**Step 5** Fill the required details in the form. The information can be saved using the **Save** button given at the bottom of the form and retrieved again using the login credentials.

**Step 6 Submit** the form upon completion.

**Step 7** All online applications will receive an automatic email verifying receipt of your application. Please note your Application ID for future references. The PDF version of the completed application can be downloaded after submission using the link sent to the registered email ID after submission.

*Forgot Password?*

In case you forget your account password please click on ‘Forgot Password’ option on the login page. An email with the link to reset your password will be sent to your registered email ID. Please reset your password and login to your account.

1. For details on mentors and their research interests at partnering universities, please visit the link provided under the “List of mentors” tab on the portal or IUSSTF-WARI webpage.
2. Applications in subject-fields other than those specified in the advertisement will not be considered. (Please go through the “Broad Areas for Research” list on the portal or IUSSTF-WARI webpage).

# Filling your applications

1. The form must be completed by all applicants in English to the best of their knowledge before clicking the ‘Submit’ tab. Applicants would not be able to change or edit their forms after submission.
2. Please note that fields marked with **\*** are mandatory.
3. Please enter your personal details correctly which will be used for all documentation purposes under the program.
4. The address provided will be used for all correspondence. Any change of address after submission of the application needs to be communicated to IUSSTF without fail.
5. All documents should be scanned and uploaded in the prescribed format. Supporting documents should be provided strictly according to the check list mentioned in the application form.
6. The recommendation letters need to be on the official letter head of the referee with their ink signature and stamp (if any). If they are comfortable sharing the letters with the candidate; it can be uploaded with the application form. If not, the referees may directly e-mail it to **water.fellowship@iusstf.org** with the **candidate’s name\_department \_institute/university** clearly mentioned in the subject line before the submission deadline. Please note that the two recommendation letters should be from the applicants’ previous/ current employer/ supervisor/ referees who could provide details on the research acumen and skills of the applicant.
7. A No Objection Certificate (NoC) should be provided by the present employer in the prescribed format only.
8. Eligibility:
	* 1. Students who have done their M.Sc./ M.Tech./ MS/ Masters degree or fellows who have done their Ph.D. or D.Sc. from abroad are **not eligible**.
		2. Candidates already having overseas research exposure for a duration of three months or beyond in the last five years from the last date of submission **are not eligible**.
9. Any supporting document emailed to IUSSTF after the submission deadline will not be considered.

## In case an applicant provides false or misleading information, his/her application will be summarily rejected.

## Hard copies of the application form/supporting documents are not required.

# Other Information

*Should you require to share any documents or seek information regarding the online application form, please contact us at* **water.fellowship@iusstf.org****.**